

**Australian Tourism Accreditation Program
Registration Form & Tax Invoice**



Tourism Council Western Australia | PO Box 91, Burswood WA 6100
Tel: 08 9416 0700 | tcwa@tourismcouncilwa.com.au

Please complete the details below and send with payment



Business Name* _____

Australian Business Number _____

Business Postal Address _____ P/Code _____

Business Street Address _____ P/Code _____

Business Telephone _____ Fax _____

Website _____

Accreditation Contact _____ Position _____

Email _____

Direct Phone _____ Mobile _____

Additional Membership Contact _____ Position _____

Email _____

Direct Phone _____ Mobile _____

How did you hear about accreditation? _____

*Please note that TCWA can only accredit registered business names.

Business Sector

Please tick one category that best represents the sector in which your business operates.

- Accommodation
 - Hotels, Motels, Resorts
 - Camping and Caravan Parks
 - Bed & Breakfast
 - Backpacking
 - Self Catering / Chalets
- Attractions / Activities / Events
- Brewery & Wineries / Food & Beverage
- Education / Training
- Industry Associations
- Retail/Services
- Tours &/or Transport
- Visitor Centre
- Consultants/Marketing/Publications
- Other (Please specify _____)

Staff Numbers

Full Time Staff	Part-Time Staff	Casual Staff	Total FTE*

* **Total FTE** will be based on the number of full-time equivalent staff working in the business. Two part-time or three casual staff members' equals one full-time equivalent. Owner/operators and working directors should be included.

Number of FTE Employees	If joining between 1 July – 31 December (Full Year Fee)	If joining between 1 January – 30 April (Half Year Fee)	If joining between 1 May – 30 June
1 – 3	\$289	\$145	Pay next year's Membership Fee and receive Complimentary Membership for 2 months
4 – 8	\$540	\$270	
9 – 15	\$620	\$310	
16 – 25	\$790	\$395	
26 – 50	\$990	\$495	
51 – 100	\$1,550	\$775	
101 +	\$1,990	\$995	

*All amounts include GST. Accreditation operates on a financial year and is payable on a pro-rata basis if joining after mid-year.

Payment

Please complete the application form and return with payment to: Tourism Council Western Australia, PO Box 91, Burswood WA 6100 or accreditation@tourismcouncilwa.com.au

Cheque made payable to "Tourism Council Western Australia"

Direct Debit: Account Name: Tourism Council WA, BSB: 306 089 (BankWest, Perth);
Account No.: 052 625 4 (Please include your Business Name and forward remittance advice)

Credit Card (please indicate) Visa MasterCard

Expiry Date ____ / ____ Card Security Coded (CSC) _____

Amount _____

Name on Card _____ Signature: _____

Cancellation Policy: No Refunds are given on membership fees.

Tourism Council WA is working with several parties to provide discounts and services for our Members. Please indicate if you **do not** want TCWA to provide the name of your business to these Parties

I authorise Tourism Council WA to transfer my business accreditation to new owners should I on-sell my business

I agree to the Australian Tourism Data Warehouse (ATDW) terms and conditions and authorise Tourism Council WA to register me for a FREE ATDW listing (if eligible)

By choosing to undertake the Australian Tourism Accreditation Program, you agree to complete it within six months. On successful completion of the Program you will be accepted as a full Accredited Member and will receive all associated Bronze Membership benefits. Businesses located in remote areas may be required to supplement travel expenses to participate in the accreditation program.